

Name: \_\_\_\_\_ Index No: \_\_\_\_\_

1410/201

Candidate's Signature: \_\_\_\_\_

SOCIAL DEVELOPMENT, THEORY,  
METHODS AND POLICY ADMINISTRATION

Date: \_\_\_\_\_

June/July 2015

Time: 3 hours



THE KENYA NATIONAL EXAMINATIONS COUNCIL

## NATIONAL CERTIFICATE IN SOCIAL DEVELOPMENT

SOCIAL DEVELOPMENT, THEORY, METHODS AND POLICY ADMINISTRATION

3 hours

## INSTRUCTIONS TO CANDIDATES

Write your name and index number in the spaces provided above.

Sign and write the date of the examination in the spaces provided above.

This question paper consists of **TWO** sections; **A** and **B**.

Answer **ALL** the questions in **BOTH** sections.

Answers to **ALL** questions must be written in the spaces provided in this question paper.

Do **NOT** remove any pages from this question paper.

Candidates should answer the questions in English.

## For Examiner's Use Only

## SECTION A

Question	1	2	3	4	5	6	7	8	9	10	TOTAL SCORE
Candidate's score											

## SECTION B

Question	11	12	13	TOTAL SCORE
Candidate's score				

GRAND TOTAL

This paper consists of 9 printed pages.

Candidates should check the question paper to ascertain that all the pages are printed as indicated and that no questions are missing.





**SECTION A (40 marks)**

*Answer ALL the questions in this section in the spaces provided.*

1. Explain the term 'social policy'. (2 marks)

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2. Highlight **four** purposes of social group work. (4 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

(iii) \_\_\_\_\_

\_\_\_\_\_

(iv) \_\_\_\_\_

\_\_\_\_\_

3. Explain **four** roles of an Evaluation Steering Committee. (4 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

(iii) \_\_\_\_\_

\_\_\_\_\_



(iv) \_\_\_\_\_  
\_\_\_\_\_

4. Describe the following styles of Group Leadership: (6 marks)

(i) laissez faire; \_\_\_\_\_  
\_\_\_\_\_

(ii) democratic; \_\_\_\_\_  
\_\_\_\_\_

(iii) autocratic or authoritarian. \_\_\_\_\_  
\_\_\_\_\_

5. Outline **four** benefits of literature review in research work. (4 marks)

(i) \_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_

6. Highlight **four** functions of social policy. (4 marks)

(i) \_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_

(iii) \_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_





7. Outline **five** principles of social policy formulation. (5 marks)

- (i) \_\_\_\_\_  
\_\_\_\_\_
- (ii) \_\_\_\_\_  
\_\_\_\_\_
- (iii) \_\_\_\_\_  
\_\_\_\_\_
- (iv) \_\_\_\_\_  
\_\_\_\_\_
- (v) \_\_\_\_\_  
\_\_\_\_\_

8. Explain how the following factors influence social policy making process and administration: (3 marks)

- (i) norms and values; \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (ii) political set-up; \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (iii) pressure groups; \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Highlight **four** problems encountered by social case workers. (4 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

(iii) \_\_\_\_\_

\_\_\_\_\_

(iv) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Summarize **four** advantages of using interview method in the process of data collection for social research. (4 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(iii) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(iv) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





Answer *ALL* the questions in this section in the spaces provided.

11. (a) Explain **six** stages undertaken in case work processes. (12 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

(iii) \_\_\_\_\_

\_\_\_\_\_

(iv) \_\_\_\_\_

\_\_\_\_\_

(v) \_\_\_\_\_

\_\_\_\_\_

(vi) \_\_\_\_\_

\_\_\_\_\_

(b) Explain **four** elements of social group work. (8 marks)

(i) \_\_\_\_\_

\_\_\_\_\_

(ii) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



(iii) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. \* (a) Evaluate **five** factors considered in policy implementation process. (10 marks)

(i) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(iii) \_\_\_\_\_  
\_\_\_\_\_  
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(iv) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(v) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





(b) Highlight **five** disadvantages of using questionnaires in data collection. (10 marks)

(i) \_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_

(iii) \_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_

(v) \_\_\_\_\_  
\_\_\_\_\_

13. (a) Describe **six** decision-making models in social policy administration. (12 marks)

(i) \_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_

(iii) \_\_\_\_\_  
\_\_\_\_\_

(iv) \_\_\_\_\_  
\_\_\_\_\_





(v) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(vi) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) Explain how the following arms of government are involved in policy administration: (8 marks)

(i) legislative; \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(ii) bureaucrats; \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(iii) judiciary; \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(iv) pressure groups. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_